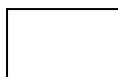

Report of the Head of Scrutiny and Member Development

Scrutiny Board (City Development)

Date: 18th March 2008

Subject: Inquiry to Review Consultation Processes – Session 3

Electoral Wards Affected: All



Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity



Community Cohesion



Narrowing the Gap



1.0 Purpose

- 1.1 The purpose of Session 3 of the Board's inquiry today is to hear from the second company who were unable to attend the last Board meeting and who have been consulted by the City Development Department and have contributed to the Aire Valley Leeds Area Action Plan. It is also to consider consultation carried out by other Local Authorities and consider any emerging conclusions and recommendations regarding this inquiry.

2.0 Background Papers

- 2.1 A copy of the terms of reference approved by the Board is attached as appendix 1.
- 2.2 The report of the Director of City Development on Aire Valley Leeds AAP - Consultation considered at the last meeting but without the appendices (which were provided to the Board at the last meeting) is also attached for reference purposes as appendix 2.

3.0 Aire Valley Area Action Plan – Case Study 2

- 3.1 Mr Geoff Goodwill of Caddick Developments Ltd has been invited to attend the meeting this morning to outline the company's involvement and respond to Members questions on the consultation processes used by the Council.
- 3.2 Members are reminded that the inquiry on the case studies will focus on the following areas:
- Has the reason for the consultation been explained adequately to the client and or service user?

- Has the process of consultation been applied fairly and effectively?
- Has the consultation followed either national or local processes?
- Has the consultation resulted in the City Development Department, Education Leeds or sponsoring department incorporating a change to a policy, procedure or process?
- Has the timescale allowed for consultation been sufficient?
- Has adequate resources been made available to ensure progress following consultation?
- Has the consultation not only been effective but proportionate?

4.0 Consultation Methods Used by other Local Authorities

- 4.1 A paper is attached as appendix 3 that outlines some consultation methods used by other local authorities in developing Area Action Plans.
- 4.2 Appendix 4 attached outlines some consultation methods used by other local authorities concerning surplus school property.

5.0 Recommendations

- 5.1 The Board is requested to:
- (i) Hear from and ask questions of the representative from Caddick Developments Ltd attending the meeting today and ask questions focusing on the areas set out in paragraph 3.2 above.
 - (ii) Seek any other relevant points of clarification of witnesses attending the meeting.
 - (iii) Determine what further information, if any, the Board requires to conclude this inquiry?
 - (iv) Consider whether the Board has sufficient evidence to begin to identify recommendations for inclusion in its final report?